

HEALTH CARE ASSISTANT

Mission

The Health Care Assistant is responsible for providing personal care, home care and management, and respite assistance to clients, in accordance with assessed needs and personal care plans.

Responsibilities

- Performs all duties and responsibilities in accordance with the Shuswap Band policies, standards, and procedures, as directed by the Health Director
- Maintains confidentiality on all matters relating to the affairs of the Shuswap Band
- Greets clients, family members and caregivers in a positive and friendly manner
- Demonstrate cultural awareness and sensitivity while providing care and in all relationships
- Answers inquires from clients, family members and caregivers, using discretion in providing requested information
- Advocates for the health and safety of clients
- Provides personal care in accordance with the approved care plan, to include:
 - Bathing and grooming
 - Assistance with eating
 - Simple bedside care
 - Routine foot and nail care
 - Getting ready for bed
 - Maintain medical regimes
 - Toileting
 - Dressing
 - Transferring
 - Activation
 - Skin care
 - Promoting self-reliance
 - Food preparation and cooking for those with chronic health condition that require dietary intervention
 - Performs routine housekeeping for clients as assigned, including removal of garbage, vacuuming, sweeping, and mopping, general cleaning of rooms, to include bathrooms, changing and laundering of bedding and other linens, cleaning of major appliances

- Provides transportation to medical appointments and participate in discussions and planning relating to the client's health
- Refers clients and supports their involvement in community services, groups, and activities
- Provides approved respite care to clients as required
- Assists families in providing care for palliative support in home
- Aids with meal planning and preparation, demonstrating knowledge of the client's special dietary and cultural needs, while adhering to the Canada's food guide, or preparation of traditional foods
- Promotes independence by teaching the client and/or family, in the area of self care
- Maintains accurate records of caregiver and health status changes observed in the clients
- Observe and reports client and/or family changes, accidents, or incidents to supervisor
- Monitors and maintains personal care supplies stored in the client's home
- Assists clients access to medical equipment and supplies through NIHB
- Maintains skills and knowledge by attendance training programs and workshops
- Works closely with other social development and community health staff in providing the needed level and quality of services to Shuswap Band members
- Performs other duties and responsibilities as assigned by the Health Director

Qualifications

- Minimum Grade 10 education
- Recognized Health Care Assistant diploma/certificate or equivalent combination of education, training, and experience. Must be registered with the Province of British Columbia
- Experience as a home care assistant would be an asset
- Current Occupational First Aid Level 1 and Food Safe Level 1
- Possess a valid British Columbia driver's license, able to submit current drivers abstract and have reliable transportation
- Complete and clear a RCMP Vulnerable Sector Screening

Personal Attributes

- Ability to establish and maintain good interpersonal relationships by displaying tact, courtesy and patience with clients, family members and others involved in the client's care
- Ability to deal with clients to help maintain and restore physical, social, and emotional health of individuals and families and to improve the quality of life in the home
- Excellent verbal and written communication skills
- Ability to operate related equipment
- Ability to lift a minimum of 50 lbs pounds
- Good organizational skills
- Knowledge of Secwepemc culture is an asset with experience in acknowledging cultural differences and supporting diversity

Schedule. Compensation. Conditions of work

This is a full-time, year-round opportunity starting as soon as possible. We work 32.5 hours a week, Monday to Friday 8am – 3pm. Rate of pay \$23.96/hr - \$25.28/hr.

We offer a wide variety of perks including:

- Generous vacation including 2 weeks paid holiday over Christmas
- Employer matched pension plan
- Extensive health and benefits package
- Bi-weekly healthy food box
- Dynamic work environment

How to Apply

We value diversity and welcome all qualified candidates to apply. Employment and promotion of an Indigenous person or Shuswap Band members will be administered in a fair and reasonable manner and is consistent with the Canadian Human Rights Commission Policy on "Aboriginal Employment Preference."

If interested, please email your resume to nmorgan@shuswapband.ca. **Deadline to apply is May 11, 2022.**