



## CAREER OPPORTUNITY

### Financial Services Officer – Full-time position

All Nations Trust Company (ANTCO) is an Indigenous owned, non-deposit taking, financial institution whose major focus is development lending and equity granting to Indigenous businesses.

#### POSITION SUMMARY

Under the direction of the Financial Services Manager, the Financial Services Officer is to provide the full suite of financial services offered by the Company:

- Full lending cycle duties including due diligence, deal structuring and the management of a portfolio of commercial loans (risk management, arrears, and compliance duties)
- Provision of equity granting programs that assist borrowers in meeting capital requirements
- Business advisory services (business planning assistance and client development)
- Marketing of All Nations Development Corporation (ANDEVCO) financial services and programs
- Actively solicit quality lending opportunities
- Develop a network of community and corporate contacts in all areas of community development, economic development, banking and financial services.
- Oversee/assist preparation of monthly and quarterly loan activity reports as directed by the Financial Services Manager
- Monitoring and periodic assessment of the portfolio regarding industry sector performance, regional distribution, risk profile and other performance indicators

#### QUALIFICATIONS

##### Education and Experience:

- Secondary school diploma and at least two years' formal post-secondary education or equivalent experience
- Degree or diploma in business administration or finance would be advantageous
- Additional coursework in accounting, finance and marketing is desirable
- Minimum of three years' experience in financial services industry, preferably in a commercial lending environment
- May consider other combinations of education and experience

##### Knowledge and Skills:

- Knowledge of commercial lending practices and procedures
- Financial analysis skills
- Collections knowledge and experience
- Strong understanding of the needs and challenges facing Indigenous entrepreneurs in BC
- Superior communication skills, both verbal and written
- Strong inter-personal skills
- Ability to work independently and as part of a team
- Outgoing, naturally curious about people, and strong inter-personal skills
- Working proficiency with computer technology and office programs such as Word, Excel, PowerPoint, and other software as required

##### Special Requirements:

- Experience in the field of Indigenous economic development, and/or working with Indigenous communities would be a strong asset.
- Willing to travel
- Valid driver's licence
- Bondable

If you are interested in this position, please forward your resume and cover letter clearly indicating how you meet the position requirements to:

**All Nations Trust Company**  
**520 Chief Eli LaRue Way**  
**Kamloops, BC V2H 1H1**  
**Facsimile: (250) 372-2585**  
**E-mail: dalej@antco.ca**

**Deadline for applications: August 20, 2021, by 12 Noon**