



SHUSWAP BAND FINANCIAL ASSISTANCE POLICY

EFFECTIVE NOVEMBER 21, 2017

The Shuswap Indian Band is committed to providing support in the creation of a healthy and vibrant community by providing financial assistance to qualified Shuswap Band members and community groups. Each financial year, the availability of cash resources will determine the number and scope of the applications for financial assistance approved.

Financial assistance is one way to recognize and encourage individuals and groups seeking to better their lives through pursuits of culture language, recreation, sport, and to assist those suffering hardships. Financial assistance is available in accordance with this policy, as well as goals and objectives of the community (e.g. Comprehensive Community Plan and others).

The Shuswap Indian Band receives requests for financial assistance throughout the year for donations and sponsorships. This policy provides a framework for the assessment of applications to ensure:

- (1) transparency and accountability to the community;
- (2) a fair and equitable assessment of each request received; and,
- (3) a standard process for applicants to follow when requesting assistance during personal or family crises.

SHUSWAP INDIAN BAND FINANCIAL ASSISTANCE POLICY ASSESSMENT CRITERIA:

1. The measurable benefit of the event or activity to the health and wellness of the recipient and community will be evaluated, so applicants are encouraged to be thorough in the application.
2. Matching funds and recipient contributions will enhance the strength of the application. Sources of other funds (through fund raising or personal finances) will need to be confirmed at the time of application.
3. Individuals and groups will only be considered for one financial assistance award per calendar year (January 1 - December 31).
4. Applications for organized sport, recreation, lessons, events, competitions need to include the payee/event provider, as SIB prefers to pay the fees directly to the association on behalf of the recipient.
5. Attach quotes, confirmation of event/sport fees, dates and pre-qualification of acceptance with the application.
6. Hardship requests will only be considered after all other funding avenues have been exhausted; and after Social Development & Health Departments (and others as required) review the application.
7. The application must be received in sufficient time to assess the request. Late requests may be deemed ineligible and returned to the applicant.

**FINANCIAL ASSISTANCE
WILL ONLY BE CONSIDERED
FOR THE FOLLOWING
CATEGORIES:**

- *Culture and Language
- *Recreation and Sport
- *Personal Development
- *Elder's Assistance
- *Funeral Expenses
- *Hardship

**FINANCIAL ASSISTANCE FOR
PERSONAL EXPENSES WILL
NOT BE CONSIDERED:**
i.e. utility bills, car insurance,
personal loans, appliances, et al.

**MAXIMUM PER
CALENDAR YEAR***
\$250 PER INDIVIDUAL
\$500 PER GROUP/TEAM

FINANCIAL ASSISTANCE HOW TO APPLY

1. Fill out the application and attach all related materials to your application and submit in person, by email or by mail to the Shuswap Indian Band.
2. Apply within one month of the event and at least one week before a Council meeting date.
3. Applications will be reviewed by department managers first to see if qualify for other funding.
4. Final decisions on funding amount approved and rationale will be by way of Council motion and is considered final.
5. Payments to minors will be paid to the guardian or service provider (preferable).



FINANCIAL ASSISTANCE POLICY APPLICATION

Mail to: RR#2, 3A-492 Arrow Road, Invermere, BC V0A 1K2 Fax: 250-341-3686 Email: reception@shuswapband.net

Name of Recipient (Individual or Team)		Deadline for Payment:	
Address of Recipient: (where are we mailing the cheque?)			
Name of Individual Applying on Behalf of Minor or Group/Team:			
Full Address:			
Telephone #:		Email address:	

REASON APPLYING FOR FINANCIAL ASSISTANCE:			
Include details of fund raising, personal contributions, scholarships, your contribution to this application.			
	Culture / Language		
	Recreation / Sport		
	Personal Development		
	Elder's Assistance		
	Funeral Expenses		
	Hardship		
Have you applied for funds in the past year? List below.	\$	Are you eligible for other types of funding? List below	\$
Applicant Signature:		Date:	

CHIEF AND COUNCIL DECISION:	
Date Received:	Date presented to Council:
Receipts received?	Application approved: YES / NO
Application Amount Approved: \$	Reason for decision:
Signature of approving Council member(s):	